

# 2026 ENROLMENT INFORMATION

Proud of our past Focused on your future



## **Course Fees 2026**

\*Registration Fee: €90



CODE	COURSE	HOURS	TIMETARI E	IMETABLE WEEKS STAF		PRICE PER WEEK				
OUDL	OUUNISE	PER WEEK	HINLIADEL	WLLKS	DATES	1-3	4-7	8-11	12-24 300 235 165   200*	25+
EFP	ENGLISH FOR Professionals	25	MORNING + 4 Afternoons	1-24		330	320	310	300	
GE	GENERAL ENGLISH & CULTURE	15	MORNING	1-36		265	255	245	235	225
GEA	GENERAL ENGLISH & CULTURE AFTERNOON	15	AFTERNOON	1-36	EVERY	195	185	175	165	155
ESP	ENGLISH FOR SPECIAL	20	MORNING + 2 Afternoons	1-8	MONDAY	515	500		-	
LUI	PURPOSES	25	MORNING + 4 Afternoons	10		760	730		300 300 300 300 300 300 300 300 300 300	
WSAM	WORK & STUDY AM	15	MORNING	25		25 WEEKS = 4200*				
WSPM	WORK & STUDY PM	15	AFTERNOON	25		25 WEEKS = 3250*				
YA	YOUNG ADULT SUMMER	30**	MORNING + Afternoon Activities	2-6	28.6.2026 09.8.2026				CE	

	TEACHER TRAINING COURSES								
CODE	COURSE	HOURS Per week	DURATION	PRICE					
TCT	TRINITY CERT TESOL	30	4 WEEKS	1450					
тсто	TRINITY CERT TESOL ONLINE	15	8 WEEKS	1150					
TTC	IN-SERVICE TEACHER TRAINING COURSES	25	2 WEEKS	445 PER WEEK					

All prices are quoted in Euro

The Registration Fee is not refundable

Extra Private Lessons are €65 per hour

For Junior Programmes please, see separate brochure

<sup>\*</sup>Additional fees may apply for Insurance, Coursebook and TIE Exam

<sup>\*\*15</sup> hours of classes plus 15 hours of activities per week



## **Accommodation Fees 2026**

Accommodation Placement Fee €60

CODE	ACCOMMODATION TYPE	PRICE						
	HOMESTAYS							
SHB	SINGLE HALF BOARD	250 / WEEK						
SFB	SINGLE FULL BOARD	270 / WEEK						
PB	PRIVATE BATHROOM SUPPLEMENT*	40 / WEEK						
DS	DIETARY SUPPLEMENT	40 / WEEK						
	RESIDENCES							
VIVA2	VIVA RESIDENCE - TWIN ROOM SHARED	260 / WEEK / PERSON						
VIVA1	VIVA RESIDENCE - TWIN ROOM SINGLE Occupancy*	350 / WEEK						
POINT	THE POINT RESIDENCE / SINGLE / EN-SUITE	415 / WEEK						

<sup>\*</sup>On request and subject to availability

#### **ACCOMMODATION INFORMATION**

An **Accommodation Placement Fee of €60** is applied to <u>ALL</u> accommodation bookings. All types of accommodation can be booked throughout the year.

#### **Homestay Supplements**

Bookings which include weeks starting 21st & 28th December, 2026 - €100/week/person.

**Special Diets** i.e. vegetarian, lactose intolerant, vegan, pescatarian, gluten free - €40/week/person.

Summer Stay (between June 29th & August 2nd) €30/week/person.

#### **Arrival/Departure**

All accommodation options are booked Saturday to Saturday or Sunday to Sunday.

#### **Extra Nights**

Availability must be verified prior to booking.

1 extra night - €40 SHB and €50 SFB

2+ extra nights - amount for a full week will be charged.

#### **Check-in times**

Residence check-in time is 15.00

## Other Fees 2026

AIRPORT TRANSFERS					
TRANSFERS	PRICES - ONE WAY				
TO/FROM	1 PERSON				
DUBLIN AIRPORT	100				

MANDATORY EXTRA	
DESCRIPTION	PRICE
COURSE BOOK / MATERIALS	50 / LEVEL

All prices are quoted in Euro

### TRANSFER INFORMATION

#### **Transfer Supplements**

Transfers between 23.00 and 05.00 will incur a €40 supplement.

#### **Arrival/Departure**

It is not always possible to arrive at accommodation before 7.00 or after 22.00. Please check with us before making travel arrangements.

# **Enrolment Details Terms and Conditions 2026**



#### **ENROLMENT**

You can enrol in the following ways:

- On our website at www.linguaviva.com
- By sending us an email to info@linguaviva.com
- In person by visiting us at 45 Leeson Street Lower

#### **PAYMENT**

You will need to pay a €200 non-refundable deposit at the booking stage. Once we have received the deposit and the booking form, we will process your booking and email you all the relevant confirmation documents.

The remaining amount is payable in full 4 weeks before your start date.

Please note that in cases where you are required to apply for a visa to enter the Republic of Ireland, full fees for course and accommodation are payable BEFORE any Visa Letters are issued. All Visa requiring students MUST pay their fees using Transfermate Services.

https://linguavivacentre.transfermateeducation.com/

In the case of a Visa Refusal, the full fees will be refunded minus a €200 processing fee.

Regular course payments can be made via Bank Transfer to:

Bank of Ireland,

104 Ranelagh Road, Dublin 6 Account number: 83942780

Sort Code: 90-01-72

Account Name: The Linguaviva Centre Limited

Swift Code: BOFIIE2D

IBAN Number: IE 76 BOFI 900172 83942780

or

By Credit Card:

Please contact info@linguaviva.com for a link.

The Linguaviva Centre is not responsible for any bank transfer charges. Payment must be received in full. Please, instruct your bank to remit the full amount plus additional funds to cover **ALL** bank transfer charges.

Please, email us a copy of your bank transfer and include your full name in the details of the transfer.

#### **INSURANCE**

Before you arrive in Ireland, you should take out insurance for your own financial and personal security.

#### CONFIRMATION

When we receive your Booking Form and payment, we check the availability of your course and accommodation and send your confirmation documents by email within **24 hours**.

We will contact you if the course or accommodation you want is not available and offer you an alternative.

If you are a Visa requiring student, your accommodation will be booked only once you have received your visa.

If you want to book an airport transfer (either a single or return) you must email us your flight details and your phone number. We will then confirm that we have booked this for you.

Students aged 17 must book a return airport transfer unless a guardian (over 21 years) is meeting the student at the airport.

You must inform your homestay or other accommodation provider of your arrival time. If you do not do this, we cannot guarantee that your host/accommodation provider will be there to meet you.

#### **COURSE INFORMATION**

#### **Contact Details**

You must keep all your contact details up-to-date and inform the school and Immigration Authorities if and when your circumstances change.

#### Attendance

We ask that you attend your classes on time as your progress and that of your classmates depends on it.

Academic Year courses for visa requiring students have a compulsory attendance element. Students who fall below the expected percentage of attendance will be notified and may be expelled as a result of non-compliance.

#### **Course Conditions**

The Linguaviva Centre cannot guarantee a particular course, timetable until you have completed the on-line placement test. In the event of insufficient enrolments for a course, the school reserves the right to offer an alternative course of equal value. The Linguaviva Centre also reserves the right to change course programmes and locations without prior notice in the event of unforeseen circumstances beyond our control or if in the best interests of the school.

#### **Student Holidays**

Students on 25-week Academic Year programmes may take a maximum of 1 week of holidays during their course with the remaining weeks after the completion of the course. If a student takes a holiday and extra week will be added to their programme.

# **Enrolment Details Terms and Conditions 2026**



#### **ACCOMMODATION ARRANGEMENTS**

The Linguaviva Centre acts as an agent for the supplier of accommodation, with the exception of the Viva Residence, therefore is not directly responsible or liable for any issues that may arise from your permanence in the accommodation of your choice.

We will act as mediators and support our students in the best way possible in all circumstances.

Our host families are regularly Garda Vetted and we follow best practice policies to guarantee an optimal experience for our students.

The Viva Residence is managed directly by our team and is under our direct responsibility.

#### **COURSE CANCELLATION**

#### **Before Arrival:**

If you want to cancel your booking before starting your course or before arriving in Ireland, you must give a minimum of 1 week's notice in writing in which case we will refund all course fees minus a €200 cancellation fee.

For courses cancelled with less than 1 week's notice the cancellation fee is €500.

#### Before Arrival When a Student is Refused a Visa:

If you want to cancel your booking because your visa has been refused, you must send us a copy of your visa refusal letter issued by the respective Embassy/Consulate. All course fees will be refunded minus a €200 cancellation fee.

#### **After Arrival:**

If you cancel or curtail your course after arrival in the country, there is *no refund* under any circumstances.

- Course credits may be given at the school's discretion;
- No credit for courses cancelled during the first 4 weeks;
- Credits are not transferable and must be used within 1 year
- Credits may be used to pay for group courses or private lessons at the school's discretion and if teachers are available, but may not be used to pay for accommodation.

If you leave because you are ill or because of the death or serious illness of a close relative, you may be able to claim reimbursement of fees through your insurance.

No refund will be given if a student leaves for what is an insurable risk.

No refunds will be given for late arrival, early departure or days missed during the course.

#### **REFUNDS**

Course and accommodation refunds will take up to 10 working days to process. Refunds cannot be processed until the school has been paid in full for all services booked. Refunds will only be made to the person or organisation that paid the fees in the first instance.

#### ACCOMMODATION CANCELLATION

#### **Before Arrival:**

If you want to cancel your accommodation before arrival in Ireland, you must give notice in writing. We will refund all fees minus a €200 cancellation fee unless the accommodation fees for the notice period exceed that amount. If so you will be charged €200 plus the difference.

#### Before Arrival When a Student is Refused a Visa:

If you want to cancel your booking before arrival in the country, you must send us a copy of your visa refusal letter issued by the respective Embassy or Consulate. All accommodation fees will be refunded, provided the correct notice to cancel accommodation is given. If notice is insufficient you will be charged for the notice period. See notice period (below) to cancel accommodation.

#### **After Arrival:**

There is no refund for accommodation cancelled or curtailed after arrival in country. Once a student commences an accommodation booking in either Residential or Homestay accommodation, there is **no partial or full refund for any portion of the stay**. Students may not swap or postpone portion of their accommodation and are forbidden from 'selling on' their accommodation to a 3rd party. If a student is found to be selling on their room/accommodation, they risk expulsion from the school.

Should a student leave their residential or homestay accommodation early, they may not leave their belongings in situ. All keys and other items must be returned or students will risk losing their €200 deposit.

#### **Notice Period for Accommodation Cancellation**

You must give notice as below, "the notice period", to cancel accommodation <u>before arrival</u> is:

**Residential Accommodation** = 4 weeks notice **Homestay Accommodation** = 3 weeks notice

#### **SECURITY DEPOSIT**

All students staying in either the Point Campus or Viva Residence must pay a **deposit of €200** on the course start date. This deposit will be returned within 5 working days of the student finishing their accommodation. Reasons why the deposit would not be returned include, but are not limited to:

- · Lost key(s) or key card
- Damage to the property
- · Damage to utensils, devices, furniture in the property
- Damage or loss from a fellow guest
- · Repeated refusal to obey residence rules
- · Student found to be subletting rooms or bed

The deposit along with a signed Residence contract is paid on the first Monday in school and can be paid by card or cash.

# **Enrolment Details Terms and Conditions 2026**



#### 17-YEAR-OLD STUDENTS

- Students who are 17, study alongside adult students with no supervision outside class times.
- Students who are 17, without a guardian in the country must stay with a homestay.
- They must book a return airport transfer unless a guardian (21 years and over) is meeting them at the airport.

#### TRANSFER INFORMATION

- Flight details and your mobile telephone number must be received in writing at least 1 week before arrival.
- To cancel or change an airport transfer you must inform us in writing 24 hours before the flight arrival or departure time or you will be charged for the transfer.
- A supplement of €40 will be charged for an airport transfer service between 23.00 05.00. A supplement will also be charged for airport transfers on public holidays (and during the Christmas period) please ask for prices.
- Waiting time of 1 hour is included in the transfer price. If you do not contact the driver within 1 hour of the flight arrival time, the driver will leave the airport and any request for a further transfer will be charged at the full rate. Waiting time starts from the scheduled time of arrival, unless the flight is early.
- Please read your airport transfer confirmation documents carefully before departure as they include important information

#### **FORCE MAJEURE**

The Linguaviva Centre is not liable in the event of the school being unable to supply services to which it is contractually bound resulting from causes outside the school's control, such as, but not limited to, natural disasters, labour disputes, government action, pandemics and the like. Refunds will not be made in such circumstances.

#### PHOTOGRAPHY & VIDEOGRAPHY

Sometimes The Linguaviva Centre or our representatives take photographs and videos during our courses which may be used for promotional purposes. Please advise us at the time of booking if you do not wish to appear in any promotional material. It is your responsibility to absent yourself when photographs are being taken or videos made. Unless directed by your teacher, classes cannot be filmed or otherwise recorded without the permission, in writing, of a Director or a Senior Member of Staff. Teachers may organise filming and recording to enhance your educational experience.

#### **PUBLIC HOLIDAYS**

There is no reduction in course fees when a course includes a public holiday.

#### **WORK AND STUDY TERMS AND CONDITIONS**

The deposit fee is €300, which will also apply as the cancellation penalty.

The first course date change is free of charge, provided that the new start date remains within the same calendar year as the original enrolment. From the second course date change onwards, a €200 fee will apply for each change made.

#### **COMPLAINTS**

Problems and complaints with courses, accommodation and other services should be brought to our attention immediately so that we can help.

#### **FULL DISCLOSURE AND CONDUCT**

We ask that any learning and/or behavioural issues be disclosed to us at the booking stage. We will aim to provide the best service possible under the circumstances provided we are aware of any special needs prior to arrival.

In the event where special needs are not communicated to us in a timely manner and we feel that the student is disruptive to the class, unable to care for themselves, overwhelmed or showing distress, we reserve the right to cancel their course and accommodation and request for them to return to their country.

The Linguaviva Centre also reserves the right to cancel a student's course and accommodation in the event of general misconduct or unsatisfactory behaviour. Students will be responsible for all costs arising in both cases.

#### PERSONAL INFORMATION

We will keep your information in electronic and paper format. Details will be passed to airport transfer, accommodation and other providers as needed. Information may also be passed to the Irish Immigration as well as any other government authorities if required.

#### PRIVACY POLICY AND SECURITY STATEMENT

The Linguaviva Centre Ltd, its directors, employees, agents, affiliates or other representatives as well as their respective parent and subsidiary companies shall not be liable in respect of any claims emergencies, demands, causes of action, damages, losses, expenses including and without limitation, reasonable attorney fees and costs of proceedings arising out of or in connection with the use and/or dissemination of personal information relating to you in accordance with this Privacy Policy and your consent. The Linguaviva Centre Limited reserves the right in its sole discretion to amend this Privacy Policy and Security Statement at any time and you should regularly check this privacy policy for any amendments.



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# LINGUAVIVA

## **CALENDAR 2026**



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		1	2	3	4	5	There are <b>no</b> classes on
	7	8	9	10	11	12	Public Holidays.
]	14	15	16	17	18	19	
]	21	22	23	24	25	26	There are <b>no</b> classes for <b>4</b>
	28	29	30				weeks from December 21,
]							2026 to January 18, 2027.
AUGUST							





JULY								
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**CALENDAR NOTES** 

In 2027 the schools will open on January 18th.

= School is closed

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